Judiciary Electronic Document Submission (JEDS)

What is JEDS?

The Judiciary Electronic Document Submission (JEDS) system is a website that facilitates the submission of documents electronically to the New Jersey Courts. Users can use this system for the submission of documents related to new or existing cases. The system maintains a list of all documents submitted by the user.

If you need assistance with what to submit, where to submit something new, or about a previous submission, contact the county ombudsman at https://njcourts.gov/public/ombuds.html?lang=eng.

If you need technical assistance with the JEDS system, please send an email to JEDSSupport.Mailbox@njcourts.gov.

Where to Submit Documents

The chart below lists which application to use when you are filing as an attorney or a self-represented litigant. JEDS is not a replacement for eCourts. Attorneys must file in eCourts when the docket is in eCourts, even for emergent applications.

Court / Division	Docket Type	Attorneys use:	Self-represented use:
Civil	Law	eCourts	JEDS
Civil	Docketed/Foreign Judgment	JEDS	JEDS
Criminal	Criminal – Existing Cases	eCourts	JEDS
Family	Child Support/Custody	JEDS	JEDS
Family	Divorce	JEDS	JEDS
Family	Child Abuse/Neglect	eCourts	N/A
Family	Child Placement Review	eCourts	N/A
Family	Termination of Parental Rights	eCourts	N/A
Family	Kinship/Legal Guardianship	eCourts	N/A
Family	Domestic Violence Contempt	JEDS	JEDS
Family	Domestic Violence/Sexual Assault Survivor Protection Act (SASPA)	JEDS	JEDS
General Equity	Chancery	JEDS	JEDS
General Equity	Foreclosure	eCourts	JEDS
Special Civil	District Court	eCourts	JEDS
Special Civil	Landlord Tenant	JEDS	JEDS
Special Civil	Small Claims	JEDS	JEDS
SCCO	Judgment Processing	JEDS	JEDS
SCCO	Records Requests	JEDS	JEDS
Tax	Local Property Tax	eCourts	eCourts
Tax	State Tax	eCourts	eCourts
Tax	State Tax (School Aid)	JEDS	JEDS

***NOTE:** To submit State tax documents, indicate the county in which you reside.

Documents That Must NOT Be Submitted

The following documents must NOT be submitted through JEDS:

- Civil Commitments
- Guardianship
- Estates
- Discovery
- Evidence

Registering for *JEDS*

In order to access JEDS, you must register with the courts by creating a User ID and password using the following link: https://portalselfreg-cloud.njcourts.gov/prweb/PRServletPublicAuth?AppName=ESSO&RegAppID=ECOURTS

Accessing *JEDS*

JEDS can be accessed via any internet browser using the following link: https://portalefile-cloud.njcourts.gov/prweb/PRAuth/EFILESAMLAuth?AppName=EFILE

Document File Size

Maximum file size for each document is 35 MB.

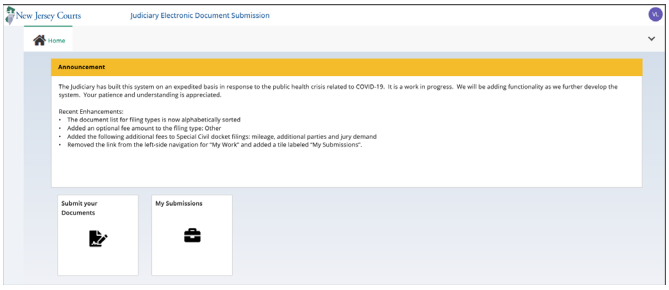
Court Processing

Documents are processed by the court during normal business hours, Monday – Friday between 8:30 a.m. and 4:30 p.m. Documents received after 4:30 p.m. Friday through the weekend will be

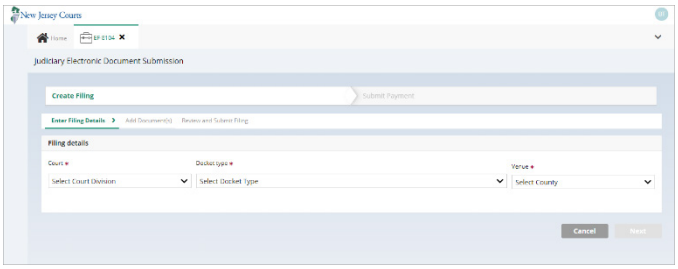
processed on Monday. If this is an emergent matter, please go to https://www.njcourts.gov/selfhelp/emergent.html for details on emergent matters.

Submit a Document

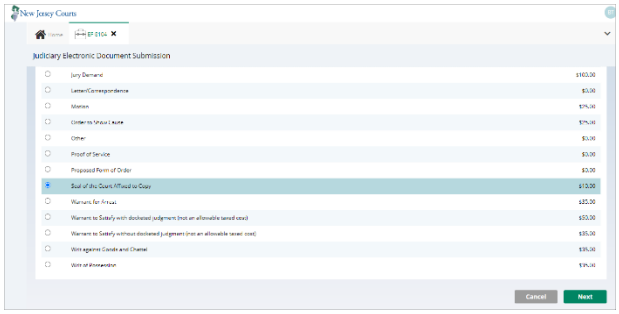
1. On the Home Page, select the **Submit Your Documents** tile.



2. Enter the **Filing Details**.

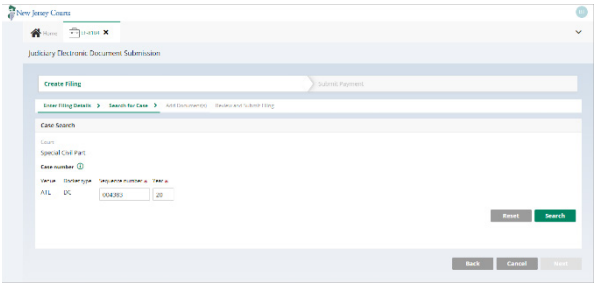


3. Select what you are filing from the list of documents and select **Next**.

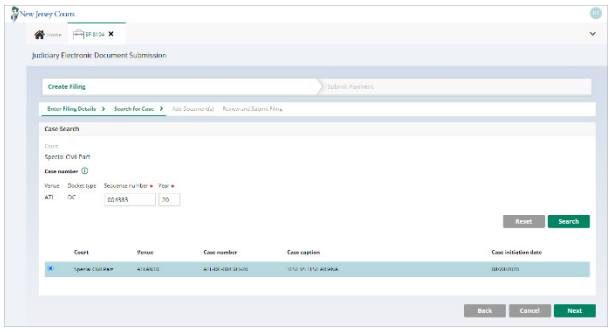


NOTE: To submit a document on an existing case, go to step 4. To submit a document on a new case, go to step 6.

4. Search for your case by entering the case number and select **Search**.

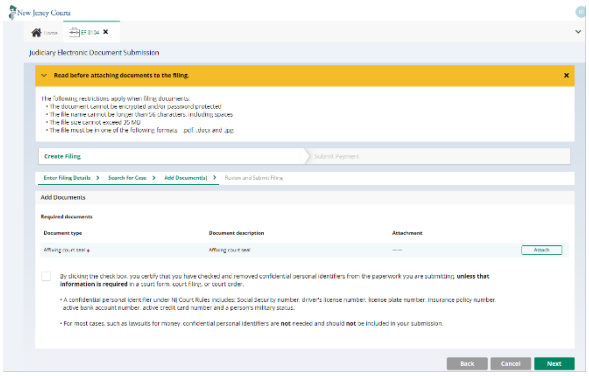


5. Verify and select the case and select **Next.**

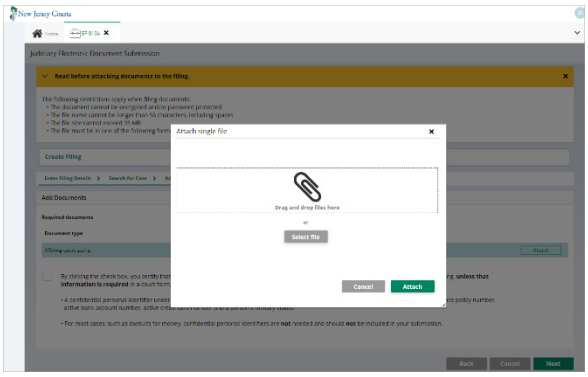


6. Select **Attach** to attach a document.

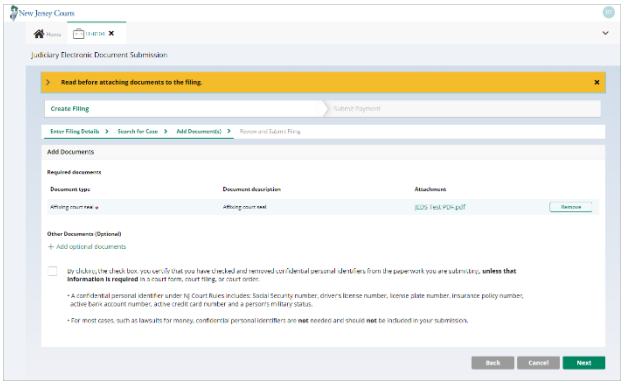
NOTE: Red asterisk indicates a required



7. Select a document to attach and select **Attach**.

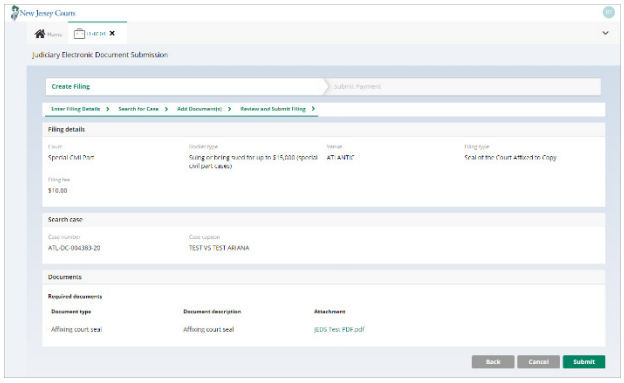


8. Select + **Add optional documents** to add additional documents and follow step 7 above.



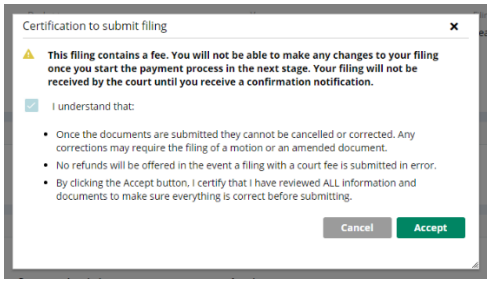
9. Click the checkbox, if applicable and select **Next**.

10. Review all the information you have added for the filing and make any changes by selecting 'Back'. Once you are ready to submit, select **Submit.**

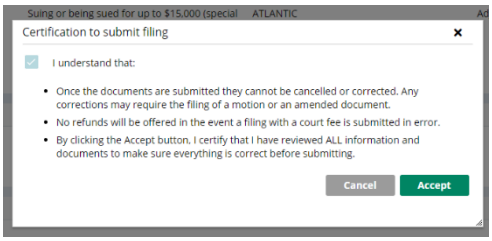


11. Complete the **Certification to submit filing** by selecting the checkbox and then select **Accept**.

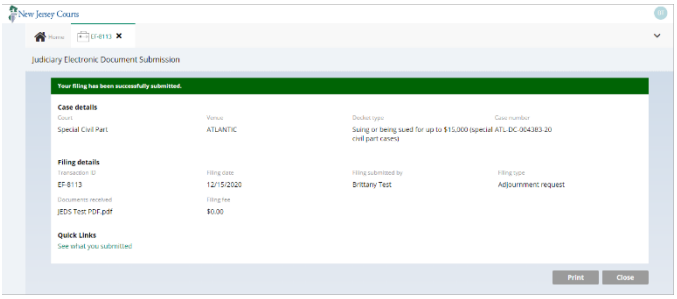
Filings with a fee:



Filings without a fee:

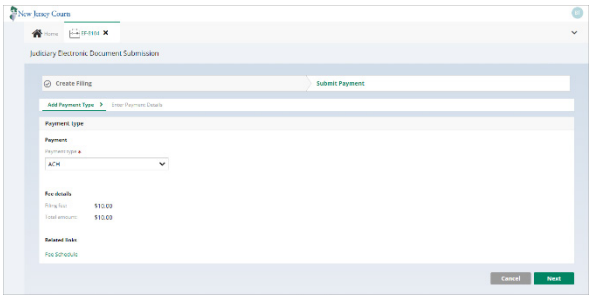


12. If the filing does not have a fee, a confirmation screen will display and an email is sent to the filer. If the filing has a fee, go to '**Submit Payment**' section.



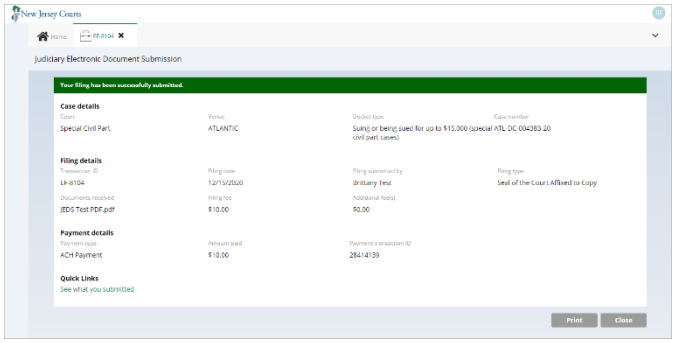
Submit Payment

1. Select your **Payment type** and the fee will display. Select **Next**.



2. Complete the payment process/information and select **Submit**.

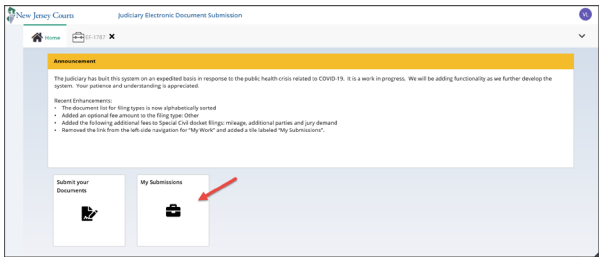
3. Upon successful submission of the payment, a confirmation screen will display.



4. A confirmation email is sent to the filer.

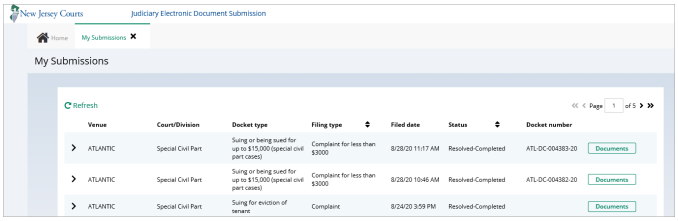
View My Submissions

1. From the Home Page, select **My Submissions tile** to get a list of your submissions.

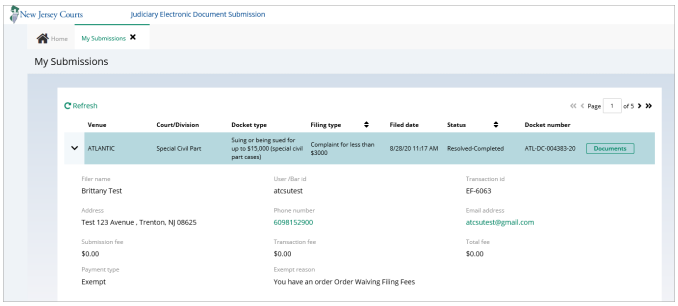


2. Your submissions will display. Select **Refresh** to update your list.

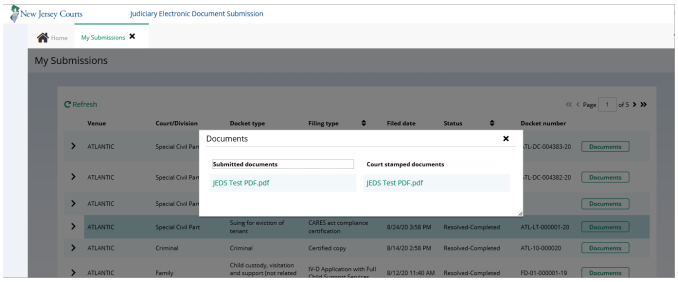
NOTE: To sort by a column, select the arrows ⬍, when available.



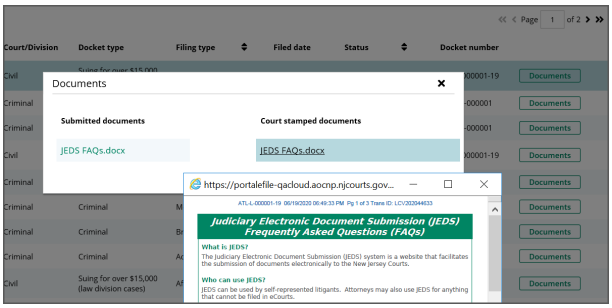
3. Select the **>** next to the submission to view the details of a filing.



4. Select **Documents** to see your submitted documents and the court stamped documents.



5. For documents on an existing case, you can select the **Court Stamped Documents** to view your document with the date and time court stamp that appears at the top. The court stamp will appear for new cases once staff processes the documents.



Retrieve Filings Not Received by the Court

1. Follow steps 1 & 2 under 'View My Submissions'.

2. Select **Retrieve** next to the filing that has either 'Pending payment' or 'Not submitted' as the status.